



Event Contract # \_\_\_\_\_

2024  
Utility Service Order Form

(Office Use Only)

Mail to:

ASM Global - Albuquerque Convention Center  
Attention: Finance Division  
401 2nd Street NW  
Albuquerque, NM 87102  
Phone: (505)318-6175 E-mail: eorders@albuquerquecc.com



Utility Services				
Quantity	Description	5 day Advance Rate	Floor Rate	Amount (Quantity x Rate)
<b>COMPRESSED AIR CONNECTION (up to 100 psi) up to 1/2" service outlet</b>				
Compressed Air Availability is Minimal in West Complex				
	Initial Service Connection	\$ 225.00	\$ 283.00	
	Each Additional Service Connection	\$ 133.00	\$ 167.00	
<b>Water Connections (supplied at City pressure) up to 1/2" service outlet</b>				
	Initial Service Connection	\$ 211.00	\$ 269.00	
	Each Additional Service Connection	\$ 109.00	\$ 145.00	
<b>Fill &amp; Drain</b>				
	Fill & Drain 1 to 100 gallons	\$ 109.00	\$ 145.00	
	Fill & Drain 101 to 250 gallons	\$ 221.00	\$ 276.00	
	Fill & Drain 251 to 500 gallons	\$ 436.00	\$ 545.00	
	Location of Drain _____			
<b>Gas Connection* (normal utility pressure) 1/2" service outlet (service limited)</b>				
	Initial Usage Fee	\$ 276.00	\$ 334.00	
	Each Additional Service Connection	\$ 123.00	\$ 160.00	
<b>Custom Setup</b>				
Quantity	Description	Hourly Rate		Amount
	On Floor Electrician	\$ 53.00		
	Evening/Weekend/Holiday	\$ 80.00		
*Custom electrical setups, other than those listed above, are billed in 1/2 hour increments.			Total	
			Tax @ 7.625%	
			Total Due	

\*PAYMENT IN FULL MUST BE RENDERED BEFORE SERVICE IS CONNECTED

Form of Payment:

An Invoice will be sent though authorize.net upon receipt of order form.

Please type or print legibly	
Date of Order:	
Name of Event:	
Date of Event:	
Booth #:	
Exhibit Name:	
Contact Name:	
Phone Number:	
E-mail:	

Special Instructions	
Comment:	
Service will be brought to the rear of the booth in the convenient manner, unless otherwise indicated below.	
<div style="text-align: center;">Rear</div> <div style="display: flex; justify-content: space-between;"> <span>L</span> <span>R</span> </div> <div style="border: 1px solid black; width: 100%; height: 100%; margin: 5px 0;"></div> <div style="display: flex; justify-content: space-between;"> <span>e</span> <span>g</span> </div> <div style="display: flex; justify-content: space-between;"> <span>f</span> <span>h</span> </div> <div style="display: flex; justify-content: space-between;"> <span>t</span> <span>t</span> </div> <div style="text-align: center;">Aisle</div>	

Call (505) 228-0838 for custom electrical setup quote

Under no circumstances shall anyone other than the "House Technician" make connections to the facility's utility system.

Refunds/Claims will not be considered unless filed by exhibitor prior to start of show.